

STARTING A CHAPTER *AFFILIATION WITH FGBMFI*



This Booklet Includes:

INSTRUCTIONS
APPLICATION FOR AFFILIATION
CHARTER AGREEMENT
MEMBERSHIP APPLICATIONS
STATEMENT OF FAITH

Full Gospel Business Men's Fellowship International
One Park Plaza, Suite 600, Irvine, CA 92614

Becoming a Chartered Chapter of FGBMFI:

1) Establish a group of like-minded Christian businesspeople. Elect a President, Vice-President, Secretary and Treasurer. Male members can serve as officers in any of these four positions. Female members can serve as officers as Treasurer and Secretary. Pass a resolution to apply for affiliation with FGBMFI (agreeing to adhere to the FGBMFI Constitution & Bylaws and subsequent adopted resolutions by the FGBMFI Board of Directors).

2) Application Process:

A. Complete the Application for Affiliation

B. Complete the Charter Agreement

C. Paid membership applications for each officer (President, Vice President, Secretary, Treasurer) — all officers are required to be paid members.

D. Include a check or money order for \$70 as a nonrefundable Application Fee

E. Send these to the FGBMFI-USA Operations, 5900 Balcones Dr #20555
Austin, TX 78731 for processing.

3) You will receive a Charter and Certificate for your Chapter from FGBMFI (with assigned Chapter Number). You will also receive information on the assigned Region for your chapter with contact information for your Regional Director. It is important to contact your Regional Director to receive direct support for your chapter operations and instructions on your next steps.

4) If a chapter desires to be included in the annual FGBMFI IRS Group Exemption filing, they must obtain an Employer Identification Number (EIN) for the chapter by completing and submitting IRS Form SS-4 to the IRS office. If the chapter is included in the Annual FGBMFI IRS filing, they will be able to legally receive donations and issue tax deductible receipts.

NOTE: Contact the USA Operations Office 833-342-6387 or operations@fgbmfiusa.org for assistance with filing the SS-4.

5) Setup a chapter checking account for chapter only transactions, for accountability and transparency.

6) Sign-up for the next available Training Opportunity in your Region. Your Regional Director is responsible to provide training and basic resources for your chapter. Visit WWW.FGBMFIUSA.ORG for information, downloads, news, resources, and event information.

Begin the Work:

Ordinary People — Locally Planted — Experiencing God — Changing the World

“[a chapter is] a group... Just average business people who know the Lord and love Him, but haven’t known how to show it... They will tell other men about Jesus... no theories. They tell what they’ve ACTUALLY EXPERIENCED OF GOD to other men like themselves — men who might not believe what a preacher said — but who will listen to a plumber or a dentist or a salesman because they’re plumbers and dentists and salesmen themselves.

“FAST AND PRAY in your local chapters. Let the Holy Spirit quicken to your heart the next move in your area. Wait upon His voice in your life — and when you hear it, then ACT! GO! DO!”

Demos Shakarian, Founder



FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL

Application for Affiliation

The FGBMFI Application for Affiliation form applies to (check one) Men's Chapter
 Ladies of the Fellowship Chapter, Mixed Chapter

At a meeting of Full Gospel Business Men/Ladies/Youth in the City of _____
 County of _____ State of _____ Country _____
 held _____, 20_____, a motion was made and carried that an application be filed for
 official affiliation with FGBMFI.

The following are officers of the chapter (paid membership applications must be included for each officer):

<p>PRESIDENT:</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State ___ Zip _____</p> <p>Home Phone _____</p> <p>Work or Cell _____</p> <p>Email _____</p>	<p>VICE PRESIDENT:</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State ___ Zip _____</p> <p>Home Phone _____</p> <p>Work or Cell _____</p> <p>Email _____</p>
<p>SECRETARY:</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State ___ Zip _____</p> <p>Home Phone _____</p> <p>Work or Cell _____</p> <p>Email _____</p>	<p>TREASURER:</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State ___ Zip _____</p> <p>Home Phone _____</p> <p>Work or Cell _____</p> <p>Email _____</p>

CHAPTER MEETING INFORMATION

Meeting Place Name: _____

Street Address: _____

City: _____ State: _____ Postal Code: _____

Day of the Meeting: Sun Mon Tue Wed Thur Fri Sat

Frequency of the Meeting: 1st 2nd 3rd 4th Every Week

Meeting Time: _____ AM PM

This chapter (in formation) hereby agrees to adhere to the FGBMFI Constitution & Bylaws and adopted resolutions by the Board of Directors of Full Gospel Business Men’s Fellowship USA, Inc.

Official Name of Chapter _____ Date Signed _____

President’s Name Printed _____

President’s Signature _____

Secretary’s Name Printed _____

Secretary’s Signature _____

Submit the completed Application for Affiliation to FGBMFI Operations 5900 Balcones Dr #20555
Austin, TX 78731 • Tel. +1 (833) 342-6387 • Email: operations@fgbmfiusa.org
revised 10/28/24



FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL

CHAPTER CHARTER AGREEMENT

CHAPTER NAME

COUNTY

CITY

STATE

In consideration for being granted a charter in **FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL**, the undersigned, **PRESIDENT AND SECRETARY** of this chapter, do hereby agree and declare that:

1. This chapter is subject to the general supervision and control of FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL, which has sole authority in granting or rejecting applications for affiliations by chapters, in canceling affiliation for any causes deemed by it sufficient and in all other matters except local matters internal to the chapters.
2. This chapter adopts and adheres to the Statement of Belief of FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL, and its rules and regulations as set forth in its Constitution and By-laws and approved Resolutions.
3. This chapter is organized exclusively for religious purposes including for such purposes the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United State Internal Revenue Law). No substantial part of the activities of this chapter shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the chapter shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
4. No part of the net earnings of this chapter shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its purposes.
5. Notwithstanding any other provision of this agreement, this chapter shall not carry on any other activities not permitted to be carried on (a) by a corporation or association exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation or association, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law).
6. After its governing board has paid or made provision for the payment of all its liabilities, upon dissolution all the assets of this chapter shall revert to FGBMFI. Use of the name FULL GOSPEL BUSINESS MEN'S FELLOWSHIP INTERNATIONAL, FGBMFI, the insignias and other language equivalents belong to and are the property of FGBMFI. If the chapter is separated from the International, they will immediately stop using these names and insignias.
7. This chapter will submit the required monthly and annual reports, when required by FGBMFI in such format as may be prescribed from time to time by FGBMFI.

8. For the purpose of facilitating the conduct of official business between this chapter and FGBMFI and other public and private organizations and persons, a permanent mailing address will be established. This address will serve as the address of record at FGBMFI for the purpose of official mail and written notifications. Also, this chapter will establish an email address and report it to FGBMFI to facilitate communication with the leadership of the Fellowship.

9. In recognition of its eligibility to be included in the IRS Group Exemption letter, which FGBMFI has received from the Internal Revenue Service, FGBMFI is authorized to add this chapter to its group exemption letter.

10. We agree not to recruit members and acquaintances from FGBMFI to any similar type of organization.

In Witness whereof, we have hereunto subscribed our names this _____ day of _____ 20_____.

PRESIDENT: _____ **SECRETARY:** _____

Address _____ Address _____

Signature: _____ Signature: _____

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 ACCEPTED BY: (For Official Use Only: Directors/USA Operations Office/or Headquarters) FULL GOSPEL BUSINESS MEN’S FELLOWSHIP INTERNATIONAL, INC.

Assigned Chapter Number: _____

 (Regional Director Signature)

 (Date)

**Submit the completed Chapter Charter Agreement to FGBMFI Operations 5900 Balcones Dr #20555
 Austin, TX 78731 • Tel. +1 (833) 342-6387 • Email: operations@fgbmfiusa.org
 revised 10/28/24**